

Virginia Department of Education
Division of Special Education and Student Services
Aspiring Special Education Leaders Academy
Cohort I: 2008-2009
Application

Part I: Applicant Information

Name: _____
First Mi Last

Home Address:

Home Phone:

Work Phone:

E-Mail Address:

Work Location & School Division:

Current Assignment:

Years of Experience in Current Assignment:

Years of Educational Experience:

Highest Degree Earned:

Licenses Held in Virginia:

Additional Educational Information

List all graduate level courses taken toward an advanced degree in educational administration, years completed, credits earned, and higher education institution attended.

<i>Course</i>	<i>Year Completed</i>	<i>Credits Earned</i>	<i>Name of Institution</i>
<i>Course</i>	<i>Year Completed</i>	<i>Credits Earned</i>	<i>Name of Institution</i>
<i>Course</i>	<i>Year Completed</i>	<i>Credits Earned</i>	<i>Name of Institution</i>
<i>Course</i>	<i>Year Completed</i>	<i>Credits Earned</i>	<i>Name of Institution</i>

Part II: Applicant Statement & Résumé

In applying for this Virginia Department of Education Aspiring Special Education Leaders Academy, you are expressing your interest in and commitment to a career in special education leadership. Develop a statement (500 words or less) indicating why you are interested in participating in this leadership academy. Discuss your abilities and experiences related to leadership and address two of the following standards for professional practice adapted from those identified by the Council for Exceptional Children:

- Committed to the application of professional expertise to ensure a quality education for students with disabilities
- Participates with other professionals and with family members in an interdisciplinary effort in the management of behavior
- Seeks to develop relationships with families based on mutual respect for their roles in achieving benefits for students with disabilities
- Functions as a member of an interdisciplinary team and provides consultation and assistance, where appropriate, to both general and special educators as well as other school personnel serving students with disabilities

✓ **Résumé:** Attach a current résumé listing formal education including degree(s) held, work experiences related to special education, administration, professional and civic activities, and other pertinent information.

Part III: Recommendation

✓ **Recommendation from supervisor:** Request that your principal, supervisor, or program manager complete the two-page recommendation form provided with this application packet.

Your signature on this application certifies that the information you are providing is complete and true to the best of your knowledge.

Applicant's Signature

Date

✓ **Return Parts I, II, and III of this application, which includes your current résumé and your supervisor's recommendation, to your division superintendent or designee. If selected within your school division, your application will be submitted to the Virginia Department of Education for further consideration. Nominees considered by VDOE will be notified of the selection outcome by May 30, 2008.**

Part IV: Endorsement by Superintendent or Designee

I endorse the nomination of this candidate for the Aspiring Special Education Leaders Academy.

Signature of Division Superintendent or Designee

Date

Return to:

H. Douglas Cox
Assistant Superintendent, Division of Special Education and Student Services
Virginia Department of Education
P.O. Box 2120
Richmond, VA 23218-2120